

Travel Approval Form

Department: JP1

Event Name: Impaired Driving Symposium

Location: Denton, TX

Event Dates: 7/30/2025 - 7/31/2025

Purpose: ☐ Required Continuing Education/Certification
☒ Job Training
☐ Other: _____

Name of Attendees:

Ronald McBroom _____

Court Decision: This section to be completed by County Judge's Office  2-10-25
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Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- ☒ Travel Approval Form
- ☒ Registration Information or Confirmation
- ☒ Itinerary, Agenda, or Breakdown
- ☒ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:

This communication serves as verification that you have been successfully registered into the Impaired Driving Symposium

Ronald McBroom
226 Featherston St
Cleburne, TX 76033
USA
(817) 556-603

Ronald McBroom is registered in:

Impaired Driving Symposium

Location:	Embassy Suites
Conference Dates:	30 Jul 2025 -
Registration Date:	08 Oct 2024

Conference Notes

You are confirmed to attend the Impaired Driving Symposium in Denton, TX, from July 30 - 31, 2025. Below are the e

You can make changes to your registration in your TJCTC account up to two weeks before the event. After that, plea

Location/Airport Transportation/Parking

Hotel: Participants will stay at the Embassy Suites Denton, located at 3100 Town Center Trail, Denton, TX.

Parking: Self-parking is complimentary.

Travel Day: The program begins on Wednesday, July 30th at 1:00 p.m. and concludes at 12:00 p.m. on Thursday, Jul

Program Details

- Registration is from 11:00 – 1:00 p.m. on July 30th, with the program starting at 1:00 p.m. The program will ru
- Lunch will be provided on July 30th and breakfast on July 31st.

Please note: Meals are for grant-funded seminar participants only. Dinner each night will be at your own expense.

Hotel Reservations

If you selected a hotel room, TJCTC will book your stay for ONE night, Wednesday, July 30th. **Do not contact the ho**
your reservation (additional nights, room changes, etc.), please reach out to the Office Coordinator, Francisco Pare
your own expense. The group rate is not guaranteed for additional nights.

Room Rate: The night of Wednesday, July 30th is provided for free for this program.

Check-in/Check-out: Hotel check-in time is 3:00 p.m., and check-out is at 11:00 a.m. Early arrivals will be accomr

Other Helpful Information

Cancellations:

If you need to cancel due to illness, you will receive a full refund. Please do not attend if you are feeling unwell. For more information, please contact the registration desk. You can cancel online through your TJCTC profile. Cancellations made within two weeks of the event must be emailed to Registration@tjctc.org 5 business days for refund processing.

No Shows:

Confirmed participants who do not attend their scheduled seminar or leave early are not eligible for a refund, except in the case of a medical emergency.

Handouts:

Handouts will be available on the TJCTC website.

Participant Type

Justice of the Peace

Package

Conference Registration

Add-Ons

Lodging Fee (1)

Note that additional session selection and/or completing a participant questionnaire may be required To register for individual sessions, please contact the registration desk. Texas Justice Court Training Center credentials previously sent in another email. This message has been sent to you by noreply@tjctc.org

Impaired Driving Symposium in Denton - July 30 - 31, 2025

July 30 - 31, 2025 at the Embassy Suites in Denton.

Agenda

The 8-Hour program will include a range of topics on impaired driving and will include JPs, District Judges, County Judges, and Municipal Judges. Join us to work with all levels of the judiciary to make Texas roads safer!

This program is sponsored by a generous grant from the Texas Department of Transportation.

Cost

This program is FREE. There is no registration fee and the program comes with 1 free night at the hotel.

Registration

Click on this link to register: <https://enroll.tjctc.org/portal/events/reg/participantTypeSelection.do?method=load&entityId=1898021>